Minutes of the 10th Board meeting

of the

Assisted Human Reproduction Regulatory Authority

Date:	15 May 2026	
Time:	09.00 am	
Location:	Ashling Hotel, 10-13 Parkgate Street, Dublin 8	
Format:	In-person	
Meeting No.:	10th meeting of the Board	
Present:	Deirdre Madden	DM
	Mary Wingfield	MW
	Roisin Molloy	RM
	Ciara Merrigan	CM
	Julie Kenneally	JK
	David Crosby	DC
	Sam Doyle	SD
Apologies:	Brian Tobin	
In attendance:	Ronan Toomey, Assistant Principal Officer, Department of Health	RT
	Colm O'Leary, CEO of the AHRRA	COL
	Pamela Carter (for item 4) Edward Keegan Colm McGennis	DoH
	Kilian McGrane (for item 4) Julie McGinley Cliona Murphy	HSE

1. Meeting with officials from the Department of Health and officials from the HSE National Women and Infants Health Programme

Officials from the Department of Health and the National Women's and Infants Health Programme in the HSE joined the meeting to discuss policy, current legislation and the upcoming amending Bill and service matters relating to matters of interest to the Board.

2. Welcome from the Chairperson and Quorum

Since a quorum was present, the remaining part of the meeting was opened by the Chairperson.

3. Conflicts of Interest

No conflicts of interest were declared.

4. Apologies

Apologies were received from Brian Tobin.

5. Approval of Minutes of Board meeting of 17 April 2026 and matters arising

Decision	The Board approved the minutes of the 9th meeting of the Board held on 17 April 2026	Dec-10-20260515-01

Matters Arising: It was agreed that matters arising would be dealt with under other agenda items.

6. Chief Executive Officer report

The Board noted the report of the Chief Executive Officer, circulated in advance, in which the CEO described ongoing matters being progressed. The Board was informed that the People and Culture Committee met earlier in the week and work is ongoing on development of an outline organisation structure which would be circulated to Board members.

Action	CEO presentation will be circulated to Board members	COL/RT

7. Approval of the appointment of a Procurement Provider

Following discussion of the paper circulated in advance, the Board agreed to the appointment of a service provider to assist the AHRRA in upcoming procurement matters.

Decision	The Board approved the appointment of Emptum Procurement to provide procurement services to the AHRRA	Dec-10-20260515-02

8. Approval to rent temporary office space in the city centre

Pending the identification of a long-term accommodation solution for the AHRRA, the CEO updated the Board on efforts undertaken to lease a temporary office premises and agreed to enter arrangements with a service provider, subject to a walkthrough to be conducted by the CEO.

Decision	The Board approved the rental of temporary office space in the Dublin 2 city centre area	Dec-10-20260515-03

9. Approval of decision to delegate authority to CEO for spends less than €50,000

Following consideration of the paper circulated in advance, the Board agreed to delegate expenditure decisions up to €50,000 to the CEO, subject to compliance with relevant procurement requirements.

Decision	The Board delegated authority to the CEO for expenditure up to €50,000	Dec-09-20260417-4

10. Discussion relating to the drafting of the AHRRA Operational Business Plan

The Board noted the AHRRA Draft Strategic Business Plan, circulated in advance. Following discussion, it was agreed to continue work on drafting of the Plan. COL informed the Board that it was intended to consult the Department of Health with an early draft of the Plan to ensure the Plan aligned with Department and Ministerial priorities.

Action	Work will continue on drafting the Plan and submission in draft format to the Department for observations	COL

11. Any Other Business

The Board was informed of the upcoming retirement of RT and thanked him for his assistance to date.

The meeting concluded at 13.35 pm.