

Minutes of the 9th Board meeting
of the
Assisted Human Reproduction Regulatory Authority

Date:	17 April 2026	
Time:	10.00 am	
Location:	Ashling Hotel, 10-13 Parkgate Street, Dublin 8	
Format:	In-person	
Meeting No.:	9 th meeting of the Board	
Present:	Deirdre Madden	DM
	Mary Wingfield	MW
	Roisin Molloy (for part of item 8 and items 9 – 12)	RM
	Ciara Merrigan	CM
	Julie Kenneally	JK
	David Crosby	DC
	Sam Doyle	SD
Apologies:	Brian Tobin	
In attendance:	Ronan Toomey, Assistant Principal Officer, Department of Health (for all items except no. 1)	RT
	Colm O’Leary, CEO of the AHRRA (for all items except no. 1)	COL

1. Private Session

The Board met in private session.

2. Welcome from the Chairperson and Quorum

Since a quorum was present, the meeting was opened by the Chairperson.

3. Conflicts of Interest

No conflicts of interest were declared.

4. Apologies

Apologies were received from Brian Tobin

5. Approval of Minutes of Board meetings of 13 March 2026 and matters arising

Decision	The Board approved the minutes of the 8 th meeting of the Board held on 13 March 2026	Dec-09-20260417-1
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Matters Arising: The following matters were noted by the Board:

- Following a tender process, a contract was awarded to provide direct training and mentoring support for the newly-appointed CEO. This is now underway
- Matters relating to the annual financial statements will be dealt with under item 6 of the agenda
- A tender is in development seeking to put an external service provider in place to provide financial services for the AHRRA
- The Chairperson recently met officials in the Department of Health to discuss relevant issues
- The Chairperson reported that representatives from the Department of Health and from HSE NWIHP had agreed to an invitation to attend the Board meeting in May

6. Annual Financial Statements of the AHRRA for 2025

The Board noted that the draft annual financial statements (AFS) for the financial year 2025 would, following approval, be submitted to the Department of Department of Public Expenditure, Infrastructure, Public Service Reform and Digitalisation seeking a derogation from compliance with the Code of Practice for the Governance of State Bodies given that the AHRRA was newly established and had no staff recruited before year end 2025. The AFS will also be submitted to the C&AG for audit and certification before Board approval would be sought for finalised statements.

Decision	The Board approved the draft Annual Financial Statements of the AHRRA for 2025	Dec-09-20260417-2
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7. Annual Report of the AHRRA for 2025

The Board noted that the draft annual report, when approved, will be submitted to the Minister who will then cause copies of it to be laid before each House of the Oireachtas.

Decision	The Board approved the Annual Report of the AHRRA for 2025	Dec-09-20260417-3
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8. Chief Executive Officer report

The CEO provided background information for the Board on the purpose and contents of usual CEO Reports for Board meetings.

The CEO reported on activities undertaken since appointment on 1 April 2026 and on intended actions in the near future. The Board noted that future CEO reports would be circulated in advance of meetings.

Action	CEO presentation will be circulated to Board members	RT
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Action	Amendments to the Code of Governance, including proposals relating to delegation to the CEO, will be brought for approval to a future Board meeting	COL/RT
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9. Procurement of recruitment services

The Board was informed that several recruitment campaigns would be required over the coming months to bring additional staff into the AHRRA. External support would be required to assist the CEO in developing and running these campaigns.

Decision	The Board approved the procurement of a company to provide recruitment services for the AHRRA for a two year period	Dec-09-20260417-4
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10. Discussion about the EuMAR registry

MW gave a presentation about EuMAR, a project run by ESHRE to develop a pan-European registry of prospective cycle-by-cycle data on the use and outcomes of medically assisted reproduction (MAR) treatments.

Following discussion, it was agreed to further explore data requirements in Ireland, including with ESHRE and the HPRA.

Action	Invite ESHRE representatives to meeting with the Board on 9 October 2026	MW
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Action	Circulate MW presentation to Board members	RT
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Action	Engage with HPRA to explore overlaps in operational objectives and data requirements with a view to inviting to a future Board meeting	DM/COL
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11. Discussion relating to drafting of AHRRA Strategy

Following discussion, it was noted that the development of an operation/business plan for the AHRRA over the next 18 months would focus primarily on the delivery of operational objectives. This plan would allow for the AHRRA to develop a strategic plan for the period 2028 – 2031 during 2027 allowing for the necessary consultation processes.

12. Any Other Business

A meeting with ISS will take place in May, likely to be the 11th.

The Board discussed priorities for the meeting with the Department and the HSE at the Board meeting on 15 May.

The meeting concluded at 13.25 pm.